

## HOLY TRINITY EPISCOPAL CHURCH

BOWIE, MD

### MISSION FUNDS DISTRIBUTION POLICY

*“...for I was hungry and you gave me food, I was thirsty and you gave me something to drink, I was a stranger and you welcomed me, I was naked and you gave me clothing, I was sick and you took care of me, I was in prison and you visited me.” Matthew 25:31-46*

The purpose of this policy is to guide the Vestry’s decisions as to the distribution of the parish’s mission funds. The annual operating budget allocates a specific dollar amount for missions. This amount may be supplemented by various fund-raising activities. In allocating mission funds, we strive to understand and express the will of our parish through the word of the prophet Micah: “To do justice, love mercy and to walk humbly with our God;” as well as to fulfill our baptismal covenant to seek and serve Christ in all persons.

The Vestry is responsible for making all mission funding decisions. All changes to Holy Trinity’s mission funding require Vestry approval. The Treasurer is responsible for executing the Vestry’s mission funding decisions in cooperation with the bookkeeper in a timely fashion.

In making mission funding decisions, the following guidelines should be followed.

1. Allocation of mission funds will be made during second, third, and fourth quarters.
2. The missions and visions committee will make funding recommendations to the Vestry based on their research and input from the parish. Individual Vestry members as well as members of the parish will provide potential candidates for mission funds to the missions and visions committee in writing.
3. Mission funds may be used for charities and other activities at the local, regional, national, and international basis.
4. Sufficient due diligence should be conducted to provide reasonable assurance that funds are being given to a reputable charity or program and will be used in an efficient and effective manner.
5. The Vestry should communicate its mission funding decisions to the congregation on a periodic basis and provide a written summary of its mission funding allocations at the Annual meeting.

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